

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS' WORK SESSION
Blackhawk High School Library
August 13, 2015**

MEETING MINUTES

PRELIMINARY MATTERS

Mr. Perry Pander, Board Vice President, called the meeting to order at 7:35PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman Mrs. Kaszer Mr. Pander Mr. Yonkee

Ms. Aquino, Mrs. Helsing, Mr. May, Dr. Rose and Mr. Young were absent.

Also in attendance were:

Dr. Kerber – Superintendent
Mr. Christian Bareford – District Solicitor
Mr. Eric Brandenburg – Business Manager

Mr. Pander noted that there was not a quorum therefore there will be no voting this evening. The agenda will still be reviewed and public will be offered the opportunity to speak.

Approval of minutes from June 18, 29, 30 and July 27, 2015. *Note: no vote was taken due to lack of quorum.*

The recommendation is being made to include the notation that Mr. Clendennen, Patterson Township, inquired about a personnel issue on the agenda during the March 19, 2015 meeting. *Note: Due to lack of quorum no vote was taken.*

The recommendation is made to identify the board members who casted "Nay" votes to the approval of the preliminary budget; agenda item #3.4 on the May 28, 2015 agenda. Those board members were Ms. Aquino, Mr. May and Mr. Yonkee. *Note: Due to lack of quorum no vote was taken.*

There was an executive session for personnel matters held prior to the Work Session.

PUBLIC RELATIONS AND COMMUNICATIONS

Mr. Fleischman extended congratulations to the following retirees of 2015:

- a. Marion Bundy
- b. John Cox
- c. Karen Fritzley
- d. Pam Kromka
- e. Teresa Morelli
- f. Patricia Primerano
- g. Nancy Shebish

- h. Beth Smith
- i. Tony Sobieski
- j. Robin Steklachick
- k. Norma Vorderbrueggen
- l. Debbie Young

Mr. Fleischman welcomed Mr. Eric Brandenburg back to Blackhawk and wished him well in his position as business manager.

PUBLIC COMMENTS

Mr. Tom Duffy, Patterson Township, (President of Educational Support Professional Association) spoke on the negotiation process and the letter he received regarding outsourcing of services. Mr. Duffy noted that during a negotiation meeting today, outsourcing has been taken off the table. Expressed his thanks to the board.

Mr. Client Berchtold, Chippewa Township, spoke on item #4.10 on the agenda – approval of a contract with Mr. John Frombach to negotiate the Support Staff agreement. Expressed his concern for paying 2 business managers. Mr. Berchtold also spoke on the outsourcing.

Mr. Berchtold stated that he is aware that his ability to sit on the board has been questioned. He expressed interest in education first.

Mrs. Ziegler, Chippewa Township, thanked Mr. Brandenburg and Mr. Yonkee for assisting with the negotiations. She addressed item 4.10 and item 11. She asked why no report regarding the negotiations have been provided this year. Mr. Yonkee responded that no terms of agreement have been provided to date and until recently no one from the board had participated in the negotiations. Mrs. Ziegler asked how to justify keeping Mr. Frombach after eliminating PreK and not replacing the computer teacher. Mr. Pander noted that this agenda item cannot be voted on this evening without a quorum and that the board has not even had an opportunity to discuss.

Mrs. Ziegler expressed concern for the number of absences from board meeting by Dr. Rose and compared to other board members in the past. She concluded by asking the board to vote to remove Dr. Rose from the board and replace with Mr. Berchtold.

Mr. Clendennen, Patterson Township, spoke on the year-end report for 2014-2015 and the number associated along with the statement made by Mr. Frombach that the last 4 budgets have been overspent. Mr. Clendennen had provided to the business manager copies of the audit information for the past audits. Additionally, he spoke on the ending and beginning balances. Mr. Clendennen addressed the statement that the transfer from the healthcare fund is not permitted and referenced the notation on page F1 under 5200 inter-fund transfers.

Ms. Kim Andrews and Ms. Kate Lowery from The Keystone Wellness Program and Beaver County Behavioral Health gave an overview of the Realty Tour, a drug and alcohol prevention program for children ages 10-18. Highland Middle School participated in the program this past year. They presented Mrs. Amy Anderson with a banner acknowledging Highland Middle School as the 2014-2015 Realty Tour Challenge School of the Year. Mrs. Anderson thanked both the Keystone Wellness Program and the Beaver County Behavioral Health for the services they provide.

FINANCE COMMITTEE

The committee is recommending approval to accept the Financial Report for June and July.

The committee is recommending approval for the payment of bills.

- a. Fund 10 – General Fund: \$0
 - b. Fund 32 – Capital Projects Fund: \$0
 - c. Fund 51 – Cafeteria Fund: \$0 (*discussion was held; a report of all activities will be provided monthly. Mr. Yonkee noted that the cafeteria fund owes the general fund*)
 - d. Fund 66 – UPMC Health Fund: \$0
 - e. Fund 67 – UPMC Dental: \$0
 - f. Fund 68 – UPMC Vision: \$0
- Payroll: June \$0 July \$0

Informational Item: Monthly Insurance Report for June and July.

The committee is recommending approval to appoint Nancy Weatherly and Eric Brandenburg as Blackhawk School District authorized representatives to make request upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for official purposes only. Discussion was held regard the required signatures to approve.

PERSONNEL COMMITTEE

The committee is recommending approval for Emily Colligan to intern with JaneAnn Fucci, Blackhawk Intermediate School Principal from August 2015 until December 2015.

The committee is recommending approval for the following student teacher:

- a. McKenna Pontolli (Geneva), with Krystal Kier, Fall semester.

The committee is recommending approval to employ Teri Marshall as NPS cafeteria lunch monitor at a rate of \$7.25 per hour for the 2015-16 school year.

Approval is recommended to employ Melinda Haddox as Highland Middle School Nurse at a salary of \$49,495 plus benefits, Step 19, Bachelors beginning with the 2015-16 school year. *Note: Due to lack of quorum no vote was taken.*

Approval is recommend to employ Maura Pasko as Blackhawk High School Math Teacher at a salary of \$49,495 plus benefits, Step 19, Bachelors beginning with the 2015-16 school year. *Note: Due to lack of quorum no vote was taken.*

The committee is recommending approval to employ Teresa Morelli and Pam Kromka as consultants for the district in the amount of \$30 per hour per person, not to exceed \$5,000 per person.

The committee is recommending approval to move the following employees on the salary schedules per BEA contractual language (contract 2014-2018) for the 2015-16 school year as listed below:

- a. Joy Winters, from Masters MA+00 step 13 to Masters MA+12 step 13, \$60,235
- b. Brian Bain, from Masters MA+21 step 15 to Masters MA+30 step 15, \$58,495
- c. Brooks Roorback, from Bachelors step 16 to Masters MA+00 step 16, \$55,275 pending receipt of official transcripts by August 20.

The committee is recommending approval for the following nurse and secretary substitutes for the 2015-16 school year.

- a. Sonja Reed
- b. Paula Garen
- c. Kim Brunson
- d. Genevieve Lincheck
- e. Tammy Duespohl
- f. Rose Dunkerly
- g. Teresa Morelli
- h. Nancy Shebish
- i. Mary Kay Jones
- j. Floyd Panella (drivers ed)
- k. Beth Smith
- l. Pam Adiutori

The committee is recommending approval to accept the revised notice of retirement for Sue Lukacs, food service director.

The committee is recommending approval for the proposed contract with John Frombach to continue negotiations with Blackhawk Educational Support Personnel.

The committee is recommending approval to employ Delores Olshanski as food service worker at a rate of \$7.25 per hour pending clearances.

EDUCATION COMMITTEE

The committee is recommending approval to appoint Noah Simms as primary student representative to the Board of School Directors for the 2015-16 school year.

The committee is recommending approval for the following activity accounts.

- a. Athletic
- b. High School

BUILDING AND GROUNDS/REAL ESTATE

Mr. Pander noted that there was a committee meeting on Monday night to review Northwestern Primary School. The minutes from this meeting are posted on the website.

The committee is recommending approval to submit Plancon J for the Highland Middle School Project.

ATHLETICS COMMITTEE

The committee is recommending approval for supplemental contracts for the 2015-16 school year.

ADMINISTRATIVE LIAISON

Dr. Kerber advise the board that their packets contains a draft of a PowerPoint presentation that she will present next week. The presentation will outline goals for coming year and takes a look at the Keystone and PSSA scores.

New teacher induction started today which included 8 new teachers. The induction will continue until next Wednesday when teacher in-service begins.

Mr. Yonkee welcomed Mr. Noah Sims as the student representative to the board. Mr. Sims expressed his appreciation for the opportunity to provide updates on the student activities.

TRANSPORTATION COMMITTEE

The committee is recommending approval for the 2015-2016 list of bus drivers.

The committee is recommending approval for the 2015-2016 bus schedule.

Dr. Kerber noted that she has been meeting with McCarter's to ensure that the district's transportation is operating as efficient as possible. Will continue to review transportation costs including the transportation costs for student activities.

FOOD SERVICE COMMITTEE

The committee is recommending approval for the 2015-16 cafeteria budget.

NEGOTIATIONS COMMITTEE

Mr. Yonkee noted that the teachers are the backbone of the district and say the same thing about the support staff. He noted that the district will do its best with the support staff negotiations as these individuals are valued.

POLICY COMMITTEE

No Report.

BOARD/STAFF ENRICHMENT

No Report.

BEAVER COUNTY CAREER & TECHNOLOGY CENTER

No Report.

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Visitors

Mr. Clint Berchtold, Chippewa Township, posed a question to the solicitor regarding being told he was out of order. Mr. Christian Bareford addressed and advised that the board of directors are elected officials and have the authority to hear and express their positions. Mr. Berchtold then directed his question of being out of order to Mr. Fleischman with additional discussion following. Mr. Bareford communicated that it is better to hear the comments from the public, however, when the board feels that the comments are going beyond general comments it may be a good stopping point.

Mrs. Diane Rumbaugh, Chippewa Township, inquired about the busses leaving at the end of the day being half empty and if there is a possibility to consolidate. Dr. Kerber advised that Blackhawk is getting the maximum state reimbursement. The expense of the activity busses need to be reviewed.

Mrs. Rumbaugh also thanked the board for reconsidering outsourcing of support staff.

Mr. Jarrod McCowin, Chippewa, noted that when the annual review of safety rules are read on the busses, they are completely full. If all students needed to ride the bus they would be filled to capacity.

Mrs. Ziegler, Chippewa, inquired about item #4.9, is Sue Lukas retiring – yes, in December. Asked about who is replacing the cafeteria manager at Northwestern and was that advertised internally. Dr. Kerber will verify with Sue Lukas regarding the cafeteria manager but believes the position has been filled. Mrs. Ziegler, again, requested that the board consider removing Dr. Rose from the board.

Mrs. Krisha Kennelly, Chippewa Township, spoke on the computer curriculum changes at BIS and the addition of a STEM class. Mrs. Kennelly expressed her interest in having a designated computer class as well as the STEM class. She asked to please find a way to fund.

Mrs. Ziegler returned to address the emails she has sent this week about curriculum. Dr. Kerber explained that process to date. Mr. Pander advised Mrs. Ziegler of the policy and procedure. The appropriate protocol is to contact the teacher, the principal and then the superintendent and board.

Mr. Bob Clendennen, Patterson Township, inquired if the Buildings & Grounds Meeting was held on Monday was advertised – no. Mr. Clendennen stated that any discussion is deliberation. Mr. Bareford addressed and advised that the board or subset can come together for information gathering session. Monday's meeting did not violate the school code. Mr. Yonkee stated that he does not wish to have the expense of advertising; would posting on the website be acceptable. Mr. Clendennen stated no it is not acceptable as meetings are set in December and changes should be advertised.

Mr. Clendennen also spoke on the cafeteria fund including the industrial appraisal. He stated that the board overspent the budget by \$317,373.

Administration

No Comments

Solicitor

No Comments

School Directors

Mr. Yonkee inquired about financial information due to the state by October 31st. Mr. Brandenburg advised that, by law, the financial report is due to the PDE by October 31st. Legislators are looking to extend another month. The audit needs to be completed by December 31, 2015. Mr. Yonkee has a series of questions asking for the details regarding how many accounts were over spent, and the relationship to the revenue expected. Looking for facts and an understanding to move forward appropriately.

Next meeting will be August 20, 2015, in the high school library. There will be an executive session if necessary.

The meeting was adjourned at 8:55pm.

Submitted by Missy Kaszer
Blackhawk School Board Secretary